

***HIMALAYA*: Proposal Guidelines for Special Issues**

Thank you for your interest in submitting a proposal for a special issue of *HIMALAYA*, the journal of the Association for Nepal and Himalayan Studies. *HIMALAYA* promotes scholarly understanding of, engagement with, and appreciation for this diverse region of the world.

HIMALAYA is an open-access scholarly journal committed to covering all aspects of Himalayan Studies, including the natural and social sciences, humanities, and creative arts. *HIMALAYA* publishes peer reviewed original research articles, short field reports, book and film reviews, reports on meetings and conferences, alongside literature and photo essays from the region. Please follow the guidelines outlined below when preparing your proposal.

Your submission should include the following:

- ❖ Title of the proposed special issue
- ❖ Names, contact information, and affiliation of all guest editors. Please also include a brief description of previous editorial experience (if any) and a short bio (200 words) for each editor.
- ❖ 300-400 word abstract highlighting the intellectual theme(s) of the issue and outlining how it will contribute to the interdisciplinary mission of *HIMALAYA*. The abstract should also address the scope of the issue (i.e. which states / countries of the region will be covered, which disciplines will be represented, which time periods, etc.)
- ❖ A description of the methods that will be used to solicit papers for the issue (i.e. does it derive from a conference or workshop, is it by invitation only or is there an open Call for Papers; if the latter, how will this be disseminated), along with the number of articles expected and/or a list of contributors who have expressed early interest and/or already submitted abstracts.
- ❖ Timeline: when do you expect to have received all the contributions; is there an important deadline that you would like to work towards (tenure case, conference panel)?

In addition to scholarly articles, *HIMALAYA* is committed to diversifying the kinds of work contained in its pages. Please consider these goals as you prepare your proposal:

- ❖ *Artwork*: Each issue features original artwork in our “gallery sketchbook” format. The artwork may also be used for the cover design. We are open to all forms of art, including photography. Do you know of any artwork that might enrich your special issue? If so, please describe the relevance, context and source. *HIMALAYA* has no budget to pay for art reproductions, so all contributions must be gratis and given with consent of the artist.

- ❖ *Photo Essays*: We are expanding our online photo essays as a prominent feature of our website <www.himalayajournal.org>. One or more of your authors may be interested to submit a series of photographs with an accompanying narrative to be hosted online.
- ❖ *Literature*: In each issue, we aim to include two literature compositions related to or from the Himalayan region (literary nonfiction, fiction, poetry). Literature must be submitted in English (original or translation). While we have other sources for literature, we are open to suggestions from guest editors, particularly if a composition is related to the theme of the special issue.

Typical workflow for a special issue of HIMALAYA:

- ❖ Within two weeks of receipt of the proposals, the Editors will confer with their Editorial Board and communicate their preliminary decision to you.
- ❖ *HIMALAYA* is a peer-reviewed journal. The guest editors must ‘pre’-review all submissions before submitting them to *HIMALAYA*. In essence, this serves as the first of two peer reviews that an article will go through prior to possible acceptance for a special issue.
- ❖ All research articles for special issues will be subjected to a double-blind review after initial review by special issue editors. Guest editors are requested to provide journal editors with a list of possible peer reviewers for the special issue, but the journal editors reserve the right to choose reviewers from outside of this list. Articles that do not pass the review process will not be published.
- ❖ Guest editors are responsible for ensuring that all submissions comply with the journal’s Style Guide and must carefully check the grammar and syntax of all submissions. This should be done prior to submitting articles for blind peer review, and again at the proofing stage.
- ❖ Please be advised that on account of the volume of submissions, special issues are usually published 12-18 months after initial receipt of all articles for peer review.
- ❖ All guest editors must be members of ANHS. To find out how to join, visit the Association’s website: <http://www.anhs-himalaya.org/membership/member.html>.

We look forward to reviewing your special issue proposal.

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