DEWITT WALLACE LIBRARY MACALESTER COLLEGE

ANNUAL REPORT 2000 - 2001

LAST LIBRARY REPORT IN THIS FORMAT

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Contributions by
Dave Collins, Team Leader for Public Services
and
Clem Guthro, Team Leader for Collection Management

January 2002

INTRODUCTION

This will be the last version of the library annual report in this format. As part of discussions that took place during performance reviews in Fall 2001, it was agreed that with our migration to teams and working groups, a preferred version would be to do less formal annual reports, and more frequent summaries that provide up-to-date information on library progress and accomplishments. Monthly updates and semi-annual reports with end-of-year statistical compilations will replace this format. As we have moved to a new millennium, it is agreed that a new means of keeping a record of the library progress will replace this once-a-year compilation.

Therefore, this report will be a brief summary of the highlights for the year 2000-2001, a report on progress for the goals of the year, a list of next year's goals, with attached statistical documents.

YEAR IN REVIEW - HIGHLIGHTS

- CLICnetIII The process to select a new automated catalog system began in September 1999 and the CLIC Board reached a decision in June 2000 to migrate from Dynix to III (Innovative Interfaces.) The migration began in March 2001, and it is anticipated that the system migration will be completed prior to school beginning in 2001. Clem participated on the group that set the parameters for the system and contributed a significant amount of overtime during December and January in order to make a deadline imposed by III.
- **Completed the barcode cleanup project** this was a seven year project completed in the Summer of 2000.
- Fire at Hamline Library start of Fall 2000, impacted us as we provided library access for Hamline students until January 2001
- Development of a campus portal Under the direction of the Web Working Group
 which included David Sisk, CIT we developed a plan and implemented a pilot

project. Ron Joslin was project manager, and Sara Suelflow did the programming. Using ColdFusion, we created MyInfo with initial pilot rollout in the Fall of 2000. We started small, did a review of the project in January, and determined that we could sustain the project and introduced MyInfo to the campus in the Spring of 2001. During the Summer of 2001 we were going to implement some additional changes and do a fullscale implementation in the Fall of 2001.

- Ongoing Development of Campus Web Site
 - Online donations made possible in mid-January 2001
 - Admitted students chat room in mid-March was a big success
 - Geography Online Course offered
 - Phone/E-mail directory improved
 - Web access to email
 - Web access to files
 - Web server changed platforms from Apache to Linux
 - URL improvement plan developed to eliminate ~
- Wireless networking and Laptop checkout very successfully implemented in November 2000
- Remote proxy server outsourced to Obvia and remote access was available by November 2000. Ron and Sara cooperated on this project.
- Implemented web forms for interlibrary loan and acquisitions
- Weeding of print periodicals Jean and Dani worked on in summer of 2000 and worked with departments and faculty to eliminate titles in the print collection
- New display case installed main lobby for Rare Books Collection donation of David Foster, '67
- Macalester was cited in <u>Chronicle of Higher Education</u> "alumni scored 73% above
 the norm in the area of 'information finding' one of many criteria used to measure
 the knowledge confidence of students who graduated between 1992 and 1994."
 <u>Chronicle of Higher Education</u>, 11/17/2000
- Completed two online surveys laptop checkout and interlibrary loan

GOALS AND ACCOMPLISHMENTS 2000-2001

Access Services

Install and implement new CLIC library system.

Later start than originally planned, but underway in summer of 2001.

• Offer additional services to those accessing via Internet (file access, Web mail, proxy access to databases)

Proxy service for library databases added in November 2000.

- Build relationships with important constituencies through the Web
 Implemented online donation, and worked with Alumni Office to improve web service to alums. Also had very successful implementation of chat room for accepted new students. Sara also worked with David Lanegran for the successful online geography course.

Infrastructure

Pilot wireless networking in Library

Ron, Geri, and David Sisk worked to complete the wireless networking. Laptop checkout was begun in November 2000 and proved to be one of our most popular and successful services.

Develop public printing policies including environmental and cost concerns
 Not yet done.

Communication and Planning

 Develop a communication plan including current news, vetting of policies, user responsibilities

Completed and Information Services policy on the web.

http://www.macalester.edu/infoplan/online/

• Implement collection development guidelines in response to shared regional storage and online journals.

In process. A committee has been developed within CLIC. A new collection development policy is in process, and a weeding project was undertaken in Summer of 2000. We will be working on a strategy for effective collection management of print and ejournals during 2002.

- Foster community discussion and understanding of intellectual property issues.
 Letter was sent from Provost and VP of Library and Information Services and co-signed by Janet and Terri.
- Make the Information Services Advisory Board a success.
- Begin discussion of assessment and development of student information service proficiency.

Working with Ellen Guyer to improve first year seminar orientation experience. Macalester is part of an ACM grant for funding information literacy and action will be undertaken in 2001-2002.

Additional Library Goals

- Complete Performance Measures for Library Staff task force completed work in summer of 2001 and reports in 2001 will reflect changes.
- Redesign and update library web site postponed until after implementation of III.
- Continue to increase staff participation in training and development
 opportunities implemented in-house January staff training sessions which were
 very successful. We hope to repeat in a more limited scaled in January 2002.
- Develop a staff intranet
 - Update library policies and post on staff intranet
 - Develop a common library staff calendar

A staff intranet was completed and we are currently (Jan.2002) underway in a project led by Joe Dolson to update the staff policies. Sara developed a wonderful in-house staff calendar that is utlized by all staff.

Information Services Goals, 2001-02

Ensure the provision of readily available, reliable and effective information resources in support of the educational mission of the college by

- providing sufficient computers, software, library collections in all appropriate formats and multimedia facilities,
- ensuring adequate reliability, staff support and accessibility for all of these,
- providing sufficient network and facility capacity to deliver information services.
- L Reconfigure the Library Lower Level for more space and improved service.
- L Prepare library databases for transferal to the new CLICnet system.
- L Implement, migrate, and train the campus community on CLICnet III.
- C Upgrade the Octel voicemail system for increased capacity and reliability.
- C Change the college''s e-mail server hardware and operating system.
- C Review and plan disaster recovery, especially for major digital systems.
- C Implement remaining data security measures, especially network firewalls.
- C Improve our efficiency in distributing purchased computing equipment.
- C Upgrade the College''s connection to the Internet for additional bandwidth.
- C Introduce file server clustering for continuous reliability if one fails.
- C Expand the presence of on campus wireless networking.
- M Plan and budget for housing our media collection, especially video tapes.

- M Design and install A.V. and data systems in renovated Kagin.
- M Integrate CLICnet III into Media Services operations.
- M Add DVD and other AV capability in classrooms, as needed.

Ensure that major technology choices are based on carefully weighed alternatives and are consistent with Macalester's information technology mission by

- adopting services based on sanctioned standards and appropriate common practices
 within our community,
- matching information service choices to the greatest needs of the Macalester community,
- supporting positive engagement with external constituencies.
- VP Review the multimedia task force report and implement streaming technology.
- VP Form a Task Force on confidentiality of personal data in college systems and report.
- C Develop a public printing policy to encourage conservation.
- C Define and communicate our support policy.
- M Inventory, plan and budget for transferal of selected archival material to new formats.
- L Pilot digital reference service for research advice to remote users..
- L Plan for and identify performance measures for Library staff.
- L Implement simplified Web addresses for the Macalester offices, groups, individuals.
- L Identify and budget for our preferred Web content management system.
- L Continue the campus discussion of intellectual property.

Promote the use of technology to increase the efficiency and quality of the college's business, curricular and research activities by

- fostering use and understanding of appropriate information technology through training and consultative opportunities for all community members,
- continually assessing and improving administrative systems.
- partnering with faculty in support of the educational program and research.
- L Expand the functionality of the Mylnfo portal and make students more aware of it.
- L Work with faculty members to define information literacy and implement a program.
- VP Implement optional shared calendaring for faculty and staff.
- VP Improve communication between Information Services and students, faculty, staff.
- VP Ensure Information Services collaboration on CLICnet III implementation.
- VP Encourage information sharing among Information Services departments.
- VP Market Information Services products and services to campus.
- VP Take advantage of staff training and development opportunities.
- C Plan for implementation of the HR/Payroll module, beginning with records inventory.
- C Move additional CARS services to the Web.
- C Investigate that CARS Web admissions module.
- C Support additional training and consultation for online requisition and purchasing.
- C Put CARS documentation on the Web.
- C Participate in resolving our time-reporting strategy.

Create and maintain a governance process consistent with the oversight responsibilities of the Board and college administration by

developing policy and practices that most effectively support the college"s strategic directions,

Library Staff 2000-2001

Beccone, Jean

Library Specialist

Bloedel, Leslie

Library Specialist

Caligiuri, Gail

Senior Library Associate (last day 8/10/2000)

Collins, Dave

Team Leader, Public Services

Dolson, Joe

Library Associate, Collection Management

Fishel, Terri

Library Director

Gilchrist, Cathy

Senior Library Specialist, Collection Management

Guthro, Clem

Team Leader, Collection Management

Hillemann, Beth

Library Specialist, PS Team

Hovland, Jason

Library Associate, PS Team

Joslin, Ron

Library Expert

Kerkvliet, Deb

Senior Library Associate,

Kimball, Nancy

Senior Library Associate, CoMa Team (last day 2/28/01)

King, Carol

Library Associate, CoMa Team

Laptavijok, Suphachai

Senior Library Associate, PS Team

Loar, Leslie

Library Specialist, PS Team (Last day Sept. 2000)

Rinehart, Lisa

Library Associate (Evening/Weekends .25 FTE)

Roach, Dani

Library Specialist, CoMa Team

Shah, Sushila

Library Specialist, CoMa Team

Sietmann, Janet

Senior Library Associate, PS Team

Steiner, Mary Lou

Library Specialist, CoMa Team

Suelflow, Sara

Web Coordinator

STAFF TRAINING AND DEVELOPMENT 2000-2001

LASTNAME	First Name	DATE	Event
Beccone	Jean	2000/10	Project JSTOR WORKSHOP
Collins	Dave	2001/04/24	MINITEX10TH Interlibrary Loan Conference
		2001/03/15-18	ACRL
		2001/04/17	Merging Tradition and Innovation - A
Dolson	Joe	2001/01/16	Photoshop
			CIT Intro to Mulberry
			CIT Advanced Mulberry
		2001/01/11	Digital Camera/Scanning/Intro to Graphics
		2001/01/18	Putting it All Together
		2000/10/12	Introduction to MULS -
		2001/01/9	Creating Basic or Personal Web Pages
Fishel	Terri	2001/03/15-18	ACRL
•		2000/10/16	Reference Symposium
		2000/07/6	Pre-Conference on Licensing
		2001/04/24	MINITEX10TH Interlibrary Loan Conference
		2001/01/9	Creating Basic or Personal Web Pages
		2201/01/16	Photoshop
		2001/04/17	Merging Tradition and Innovation - A
		2000/07/6-11	ALA
		2000/12/13	UCITA Teleconference at MINITEX
		2001/03/14	Grant Writing Basics - ACRL Preconference
Guthro	Clem	2000/10/16	Reference Symposium
		2000/10/19	Finance & Accounting for Non-Financial
		2001/03/15-18	ACRL
		2000/09	Virtual Collection Development: a distance
		2000/11	Internet Librarian
		2001/04/17	Merging Tradition and Innovation - A
Hillemann	Beth	2000/10	Project JSTOR Workshop

			2000/11	Internet Librarian
	Hovland	Jason	2001/05/17	Accessing Macalester Using an ISP
	Joslin	Ron	2000/01/11	Digital Camera/Scanning/Intro to Graphics
			2000/10/16	Reference Symposium
			2001/05/22	III Users Group Meeting
K	(erkvliet	Deb	2001 - 4 sessions	Word Users Group - Spring Term
			2000/07/11	MARC Format for Beginners
			2001/03/8-9	Archives & Manuscripts
			2000/09-12	Introduction to Libraries & Info. Science
			2001/01-04	Organization to Knowledge
			2001/01/24	Beginning HTML
			2001/01/24	Savy Surfing
			2000/09	Managing Special Collections - Archives,
	Kimball	Nancy	2000/10/23;2000/11/8	Access 2000:3 classes
ŀ	King	Carol	2001/01/09	Creating Personal Web Pages
	Laptavijok	Suphachai	2001/05/8-9	Troubleshoot & Maintain PC's
	Roach	Darli	2000/06/25	NASIG 2000
			2000/11/16-17	ARL Advanced Licensing
			2000/07	HR Sponsored Workshop on Emplyment
			2000/12/13	UCITA Teleconference at St. Thomas
			2000/10	CIT Sponsored Training and User Group for
			2000/10	Business Services Sponsored Workshop
			2001/05/25	NASIG 2001
			2000/11/18;2000/12	Access 2000
			2001/03	To Film or Scan NEDCC Sponsored
	Shah	Sushila	2001/07/6-11	ALA
			2000/11	Internet Librarian
	Sietmann	Janet	2001/05/1	Enhancing Library Staff
	Steiner	Mary Lou	2000/09/28	MLA CORC Conference
			2001/01/09	Creating Personal Web Pages
	Suelflow	Sara	2001/01/4	Introduction to Access
			2000/10/	Cold Fusion Developer Conference
			2000/06/7-8	Novelle Conference
			2000/12/18	Access 2000
			2001/01/18	Putting it All Together

Public Services Team Annual Report 1991/2009 200 - 200 |

	26-96	97-98	66-86	00-66	00-01	change NOTES	NOTES
Gate Count	386,187	348,722	307,810	337,333	320,993	-2%	
summer (iune-aud)					23450		
january					5355		
RefDesk Total activity	-	10,084	6716	7889	10788	27%	
refoniv				4533	6773	33%	as defined by Obegroup
ref per week			184	173	182	2%	5% Avg. week in busiest months (ref only)
				30786	13556	%6	l ending and borrowing including unfilled
ILL Total activity	7.70	44045	14052	12040	14750	12%	everythi
Total w/o CLIC holds	14203	14240	14032	10.470	4 00	150/	
Lendingtotal requests				164/3	19440	1370	tar O IOO of acitiches at Oliver years
Lendingtotal unfilled/cancelled				1276	1326	4%	4% include MNK, MINC IN addition to OCLO Ipt.
Lending-total fills			15861	15197	18120	16%	16% for Obegroup
Lending-books total fills			13342	13108	15685	16%	16% for Obegroup
Lending-books to CLIC			12870	11829	13889	15%	15% (Holds)
Lendingbooks to MTX				869	1377	37%	37% MTX holds placed on CLICnet
I ending-books to National				410	419	2%	2% should be all books on OCLC stats
Lendingarticles total fills			2519	2089	2435	14%	14% for Obegroup
Lendingarticles to CLIC				1108	1085	-2%	
l endingarticles to MTX				585	728	20%	
Lendingarticles to National				396	622	36%	
Borrowingtotal requests				23313	24110	3%	
Borrowing-total unfilled/cancelled				701	1984	65%	65% (art. & bks.) incl. ret'd to patron, FT supplied.
Borrowingtotal fills			20018	22612	22126	-2%	-2% for Obegroup
Borrowingbooks total fills			14438	16913	16936	%0	0% for Obegroup
Borrowingbooks from CLIC			12540	15008	14917	-1%	-1% (Holds)
Borrowingbooks from MTX				1490	1640	%6	
Borrowingbooks from National				415	379	%6-	
Borrowingarticles total fills			5580	2699	5190	-10%	-10% for Obegroup
Borrowingarticles from CLIC				1396	1275	%6 <u>-</u>	
Borrowingarticles from MTX				4042	3473	-16%	
Borrowingarticles from National				261	442	41%	

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heckouts 77072 73236 72410 heckouts 20125 20125 72282 al checkouts 78488 75034 71397 al checkouts 78488 75034 71397 al checkouts 78488 75034 71397 al checkouts 78488 75034 16189 al w/o Reserves 89896 8018 10212 al checkouts 4526 91338 3678 al whore 89896 8018 10212 al checkouts 89896 8018 10212 al chec		26-96	92-98	66-86	00-66	10-00	change NOTES
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s 7848 75034 71397	First Time checkouts			77072	73236	72410	-1% Includes Reserves
s 78488 75034 71397 14911 18169 15140 1514	Renewals			20125	21274	22282	
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INVES 19709 20181 20729 16858	Sophomore				19111	18169	-2%
100,000 100,	Juniors				19709	20181	2%
Find the state of	Seniors				20729	16858	-53%
9895 8018 10212 4526 9132 10727 2396 3676 2196 3676 1584 1777 3774 4254 913 679 	Studenttotal w/o Reserves			57370	56565	59338	5% for Obegroup
10727	Faculty			9895	8018	10212	21% for Obegroup
2396 3676 35% 1584 1777 11% 1584 1777 11% 3774 4254 11% 313 679 -34% 34 32 -6% 49 83 41% 772 116 31% 367 264 -39% 368 264 -39% 369 627 59% 410 18469 12059 -53% 560 627 53% 660 627 53% 660 627 53% 77 1093 1093 1093 1093 1093 10 4531 1093	Otherstotal checkouts			4526	9132	10727	15% for Obegroup (non-fac/stud checkouts)
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772 1116 31% 367 264 -39% 260 627 59% 53464 627 59% 53464 12059 -53% 560 560 -53% 77 77 77 5103 5103 -5103 560 77 -566 610 77 -566 77 -566 -53% 610 -5103 -5103 76 -566 -53% 77 -5103 -546 76 -566 -53% 76 -5103 -546	Summer Programs				49	83	41%
367 264 -39% 260 627 59% 260 627 59% 23464 21118 18469 12059 -53% 260 416 2111 1211 2111 1211 211 1093 21 1093 21 4531	Bindery				772	1116	31%
260 627 53464 53464 560 560 77 91 91 92 93 94 95 96 96 96 97 98 98 98 98 98 98 98 98 98 98	Interlibrary Loan				367	264	
53464 53464 21118 18469 12059 560 416 1211 1193 31 31 4531	Media Services				260	627	59%
53464 21118 18469 12059 560 416 1211 1093 77 77 5103 5103	Oisoulation of action						
lers 21118 18469 12059 llers 560 2e 416 1211 lum Lab Recordingstotal 5103 14531	Books				53464		
ize ulum Lab	Reserves			21118	18469	12059	-53%
ize ulum Lab I Recordingstotal	BestSellers				260		
ulum Lab	Greats				416	•	
ulum Lab I Recordingstotal	Oversize				1211		
ngstotal	Wood				1093		
	Curriculum Lab				77		
4	Sound Recordingstotal				5103		
	CDs				4531		
	Cassettes				566		

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LPs Reference Maps/Atlases Archives Media Servicestotal Videotapes			0	20-56	00-01	change NO I ES	NOIES
Reference Maps/Atlases Archives Media Servicestotal Videotapes				9			
Maps/Atlases Archives Media Servicestotal Videotapes				29			
Archives Media Servicestotal Videotapes				က			
Media Servicestotal Videotapes				-			
Videotapes				563			
Vidoodio.				530			
A Ideodiscs				25			
DVDs				ω			
Reserves (traditional)							
Total items on reserve	4563	5713	4821	4718	3648	-29%	
fall	2713	2824	2672	2272	1993	-14%	
Spring	1850	2889	2149	2446	1655	-48%	
Facultytotal	222	227	225	214	202	%9-	
fall	109	109	112	106	106	%0	
spring	113	118	113	108	96	-13%	
Coursestotal							Not currently collected
fall							
spring							
Checkoutstotal	30263	26864	24007	18469	12059	-53%	99-00 may be 4-6000 higher (neg. barcodes)
fall	16008	15439	12742	8757	5427	-61%	
spring	14255	11425	11265	9712	6632	-46%	
Reserves (electronic)							
Total items on E-reserve	N/A	1257	1876	2219	1606	-38%	
	N/A	547	974	1181	985	-20%	
bu	N/A	710	905	1038	621	%29-	
-total	N/A	69	109	123	115	%2-	
	N/A	31	25	29	98	13%	
spring	N/A	38	22	64	47	-36%	
stotal	N/A	105	175	190	163	-17%	
fall	N/A	44	98	26	92	-5%	
spring	N/A	61	88	93	98	-37%	+
Checkouts (Accesses)total	N/A	18600 N/A		N/A			data limited due to nonfunctioning server log
	N/A	4830 N/A		N/A			

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	26-96	96-26	66-86	00-66	00-01	change	change NOTES
spring	N/A	13770 N/A	N/A	N/A			
Student Employment							
Total Wages			125739	125739 \$190,544 \$189,326	\$189,326	-1%	-1% for Obegroup/IPEDS
academic year				\$153,289 \$153,161	\$153,161	%0	
summer				\$37,255	\$36,165	-3%	-3% includes end of May
Total Hours			24641	30712	29221	-5%	-5% for Obegroup/IPEDS
academic year				25591	24292	-2%	
summer				5121	4929	-4%	-4% includes end of May
Number of Students				150			different students assigned to us
Bibliographic Instruction				-			see Beth's report for complete stats
Group transactions			97	87	79	-10%	-10% for Obegroup

Report 1 of 3

BOOKS/MEDIA - Final Report for 5/31/01

- This is the 2000/01 Fiscal Year Report showing \$342,235.86 spent on
 - Books/Media.
 Over \$65,000 was spent in the last month of the fiscal year! That is twice as much as April and we were still short staffed.
- instead of ordering. We'll begin the new fiscal year with only \$27,000 Encumbrances dropped significantly as we concentrated on receiving
 - I am not preparing a separate Allocations Report this month as there were no changes to it in May. encumbered.

2000/2001 BOOKS/MEDIA - Final Report for FY ending 5/31/01

Code	Department		Allocation		cumbered		Spent		Balance
AFR	African American Studies	<u></u>	4,000.00	\$	408.81	\$	3,716.70		(125.51
ANT	Anthropology		17,500.00		94.31		17,456.59		(50.90
ART	Art	<u> </u>	18,000.00		932.85		17,290.66		(223.51
BIO	Biology		5,000.00		131.11		3,686.65		1,182.24
CHE	Chemistry		1,800.00		529.20		2,490.95		(1,220.15
CLA	Classics		4,100.00		235.14		3,641.46		223.40
CNA	Comp. No. American Studies		3,300.00		91.64		3,450.30		(241.94
COM	Communication Studies		8,500.00		1,126.52		8,501.42		(1,127.94
DAN	Dance		1,700.00		91.42		1,370.04		238.54
DRA	Drama	-	8,100.00		770.26	ļ	7,484.30		(154.56
ECO	Economics	1	4,000.00	 	449.52		3,537.06	-	13.42
EDU	Education	 	1,950.00		175.50	<u> </u>	2,337.17		(562.67
ENG	English	1	21,000.00	ļ	701.96		23,588.27		(3,290.23
ENV	Environmental Studies	†—	6,200.00		1,527.12		5,546.26		(873.38)
FRE	French	 	9,000.00		803.18		8,822.58		(625.76)
GEG	Geography	 	7,300.00		87.68		7,479.60		(267.28)
GEL	Geology	 	6,200.00		283.24		5,994.25		(77.49)
GER	German	 	4,000.00		1,798.91	-	2,456.32	-	(255.23)
HIS	History	-	26,000.00		748.73		24,989.83		261.44
INT	International Studies	ļ	6,754.00	-	1,108.35				
JPN	Japanese Studies		4,000.00		493.35		6,451.88		(806.23)
LAT	Latin American Studies	-					3,748.75		(242.10)
LEG	Legal Studies	ļ	5,500.00		271.82		5,281.16		(52.98)
LIN		ļ	500.00		200.34		324.70		(25.04)
MAT	Linguistics	ļ	7,300.00	ļ	1,618.20		6,620.15		(938.35)
MUS	Math. & Computer Science	 	7,700.00		399.86		7,242.23		57.91
NEU	Music		6,000.00		413.39	_	9,368.45		(3,781.84
PHI	Neuroscience Studies	ļ	1,550.00		83.90	ļ	1,158.03		308.07
PHU	Philosophy		7,400.00	ļ		<u> </u>	7,697.87		(297.87)
PHY	Physical Education	<u> </u>	1,200.00		30.66		1,353.98	-	(184.64)
	Physics	ļ	2,500.00	ļ	424.49	ļ	3,123.18		(1,047.67)
POL	Political Science	ļ	7,000.00		349.64		7,078.93		(428.57)
PSY	Psychology	ļ	4,000.00		360.00		4,495.65		(855.65
REL	Religious Studies	ļ	13,200.00	ļ	104.93		13,695.77	ļ	(600.70
RUS	Russian	ļ	6,680.00		450.94		6,535.84	ļ	(306.78)
SOC	Sociology		12,250.00		813.16		12,544.67		(1,107.83
SPA	Spanish	ļ	10,000.00		1,766.10		9,154.73		(920.83)
WOM	Women/Gender Studies	ļ	7,000.00	<u> </u>	758.22		6,400.41		(158.63)
	ACADEMIC SUBTOTALS	\$	268,184.00	\$	20,634.45	\$	266,116.79	\$	(18,441.73)
GEN	General Library - Paper	\$	34,738.15	\$	2,532.81	\$	20,773.68	\$	11,431.66
GENO	General Library - Other formats	<u> </u>					·	<u> </u>	
IND	Indexes - Paper	ļ	-						
INDO	Indexes - Other formats	ł	-						
JUV	Juvenile		750.00		18.39		689.52		42.09
REF	Reference - Paper		36,000.00		3,845.60		51,818.97		(19,664.57
REFO	Reference - Other formats		•						: -
	LIBRARY SUBTOTALS	\$	71,488.15	\$	6,396.80	\$	73,282.17	\$	(8,190.82
						ij			
	ACADEMIC SUBTOTALS		268,184.00	· ·	20,634.45	Π	266,116.79		(18,567.24
	LIBRARY SUBTOTALS	1	71,488.15	t·	6,396.80		73,282.17	\$	(8,190.82
	TOTAL	\$	339,672.15		27,031.25	\$	339,398.96	\$	(26,758.06
		+	; ,- r _j · · ·	 	,	Ť		Ť	<u> </u>
	OTHER ACCOUNTS	-						-	
	Carry Forward (Unallocated)	1	<u> </u>	n n		n 0		n.a	3
REP	 	n.a		n.a	149.88	n.a		\$	a 6,777.22
KEP	Replacements	\$	9,764.00	\$		L	2,836.90		
	GRAND TOTAL (aca/lib/other	\$	349,436.15	\$	27,181.13°	\$	342,235.86	\$	(19,980.84

2000/2001 BOOKS/MEDIA for Restricted/Other FINAL REPORT for Fiscal Year ending 5/31/01

Code	Department	В	ooks/Media	Dy	nix enc	D	ynix spent	Balance
FRF	French Dept direct subs.	\$	- '	\$		\$		\$ -
GAIA	Environmental Studies Book (GAI		386.92		-		-	386.92
GIL	Gillette Elem. Ed.		114.52		-		-	114.52
HUB	Hubbs Endowed Book Fund		1,823.84			1	1,178.39	645.45
JUD	Judaica/Littauer Book Fund		4,941.12		310.62		5,564.32	(933.82)
RRF	Russian dept direct subs.		-		-	\Box		•
WOO	Wood Elem. Ed.		1,244.96		*****		1,311.08	(66.12)
	Thompson (Rare Books)		4,127.28		-			4,127.28
	TOTAL RESTRICTED FUNDS	\$	12,638.64	\$	310.62	\$	8,053.79	\$ 4,274.23
			Allocation			Spe	ent-to-date	Balance
PROC	Processing/Outsourcing - 6104	\$	9,300.00			\$	10,479.31	\$ (1,179.31)

2000/01 Library Materials FINAL BUDGET REPORT -- For Fiscal Year ending 5/31/01

			1					oleoikeire C	Ol Coriale	Rajance
			• 1	Books/Media	Periodicals	CL Serials	Books/media	Freimhered	Fucimbered	Remaining
Department	Allocation	Total Spent	<u>6</u>	Sper	Spent	Spent	encuillogia 400 04	Licalination	7	\$ (125.51)
AFR	\$ 4,000.00	\$ 3,716.70	\$ 283.30	\$ 3,716.70	·	7	400.01	•	6 17	
ANT	21,475.00	21,512.05	(37.05)	17,456.59	3,586.63	408.83	94.31		5	(225.04)
ART	20,625.00	19,874.03	750.97	17,290.66	2,155.94	427.43	932.85	44.00	1	4 075 74
S	41 400 00	39,796.67	1,603.33	3,686.65	32,603.49	3,506.53	131.11	396.51	1	1,070,1
H.	59 350 00	58.369.61	980.39	2,490.95	54,192.43	1,686.23	529.20	7.57	1,663.77	(1,220.15)
2 S	6 900 00	5 986.89	913.11	3,641.46	1,748.01	597.42	235.14	51.99	402.58	223.40
C AND	00 000 8	4 023 93	(123.93)	3,450.30	573.63		91.64	26.37	•	(241.94)
NO.	15,000,00	15.312.07	(312.07)	8,501.42	6,275.33	535.32	1,126.52	•	•	(1,438.59)
200	1 825 00	1 437.85	387.15	1,370.04	67.81	•	91.42	7.19	20.00	238.54
V 000	10.050.00	9 133 13	916.87	7,484.30	1,299.68	349.15	770.26	200.32	100.85	(154.56)
	35 450 00	35 226.54	223.46	3,537.06	30,150.66	1,538.82	449.52	•	•	(226.06)
	8 925,00	9 268 59	(343.59)	2.337.17	6,791.77	139.65	175.50	•	85.35	(604.44)
	20.020.00	32,061.32	(2 261 32)	23.588.27	5,726.64	2,746.41	701.96	1	353.59	(3,316.87)
	10,300,00	9375.56	924.44	5,546.26	3,802.85	26.45	1,527.12	97.15	173.55	(873.38)
100	11 650 00	10 969 53	680.47	8,822.58	1,377.80	769.15	803.18	272.20	230.85	(625.76)
י אר	16.925.00	17 046 28	(121.28)	7,479.60	9,391.70	174.98	87.68	8.30	50.05	(267.28)
פֿנים	12 925 00	12 685 95	239.05	5.994.25	6,497.60	194.10	283.24	2.40	30.90	(77.49)
956	9 500 00	7 869 93	1 630 07	2.456.32	1,317.89	4,095.72	1,798.91	182.11	•	(350.95)
GEN	34 250 00	32 827 88	1 422 12	24,989.83	7,288.76	549.29	748.73	211.24	200.71	261.44
ENI	8 604 00	8 297 19	306.81	6.451.88	1,845.31		1,108.35	4.69	1	(806.23)
20	7 240 00	5 908 05	1.331.95	3,748.75	2,108.87	50.43	493.35	991.13	89.57	(242.10)
F 4 -	5 500 00	5 284 16	218 84	5 281 16		•	271.82	1	1	(52.98)
	200.002	487.56	212 44	324.70	162.86	1	200.34	37.14	•	(25.04)
2 2	13.050.00	12 379 44	670 56	6.620.15	5.631.99	127.30	1,618.20	•	22.70	(970.34)
MAT	26,250.00	25.26.23	1 404 77	7.242.23		3,499.00	399.86	646.00	301.00	57.91
	12 900 00	15.368.34	(2.468.34)			4,231.46	413.39	331.57	568.54	(3,781.84)
	4 950 00	4.482.12	467.88		3,134.09	190.00	83.90	15.91	00.09	308.07
H	18.550.00	18,622.70	(72.70)		10,713.99	210.84	•	•	239.16	(311.86)
PHC	2.900.00	3,201.50	(301.50)	1,353.98	1,847.52	•	30.66		ı	(332.16)
λHd	35,600,00	35,004.17	595.83		30,767.64	1,113.35	424.49	832.36	386.65	(1,047.67)
Cd	37,800,00	37.912.18	(112.18)		26,045.61	4,787.64	349.64	•	212.36	(674.18)
PSY	34.000.00	33,231.16	768.84		28,246.41	489.10		7	510.90	(855.65)
REL	16.400.00	16,906.68	(506.68)	13,695.77	2,607.75	603.16	104.93	92.25		
RUS	12:000.00	11,383.47	616.53	6,535.84	2,896.88	1,950.75	450.94	103.12	(7)	
SOC	17,800.00	17.981.55	(181.55)		5,223.13	213.75	813.16	26.87	86.25	
SPA	11,950.00	11.216.54	733.46	9,154.73	2,009.61	52.20	_	•	97.80	7
MOM	10 600 00	10.546.30		6,4	3,983.39	162.50	758.22	•	37.50	
ACAD.Subt	\$6	\$ 619,999.85	\$ 11,4	\$ 266,1	\$ 318,396.10	\$ 35,486.96	\$ 20,634.45	\$ 5,342.04	\$ 6,330.02	\$ (20,812.36)
	4	1	ł						(700000

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